
 RP Sarathy Institute of Technology <small>Approved by AICTE Accredited By NAAC A++ Affiliated to Anna University</small>		STUDENT GRIEVANCES	
Document ID:	2023-24/ODD/RPSIT/SG	Document Name:	STUDENT GRIEVANCES

Date: 14.07.2023

CIRCULAR

GRIEVANCE AND REDRESSAL COMMITTEE

A meeting is scheduled on 17.07.2023 in the principal's chamber at 10.00 a.m. All the members of Grievance Redressal Committee are informed to attend the meeting without fail.

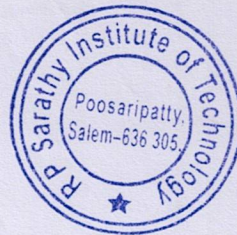

PRINCIPAL
 Dr. V. MUNUSAMI, M.E., Ph.D., MISTE., FIE.
 PRINCIPAL
 RP Sarathy Institute of Technology
 Poosaripatty (PO), Salem-636 305.


AGENDA

- To maintain the secrecy of complaints made by the students.
- Encourages the students to express their grievances without hesitation.
- Based on the complaints a necessary remedial action has to be taken in consultation with authorities.
- To depute faculty members to identify the areas of conflict among students and propagate the strength of unity and collaboration.

Copy to

- Grievances & Redressal Committee
- IQAC



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MINUTES OF THE MEETING

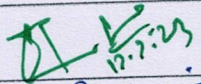
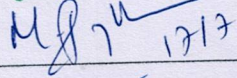
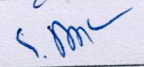
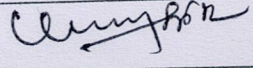
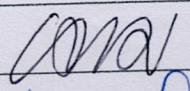
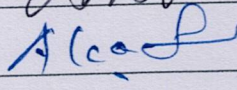


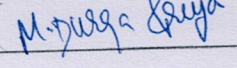
The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:

- The problem faced by the students should be conveyed to them Management through proper communication.
- The Secrecy of the problems should be maintained.
- The remedial measures taken should not harm the carrier of the students.
- Each faculty/discipline should be given chance to present their problems. As faculties may also have certain grievances.

With these discussions, the meeting came to an end.

The following members were present in the meeting

S.No	Name	Designation	Status in the Committee	Signature
1	Dr.V.Munusami	Head of the Institution	Chairperson	
2	Dr.M.Poonguzhali	HOD/ECE	Internal Member	
3	Dr.K.Arutselvan	HOD/EEE	Internal Member	
4	Dr.R.Vasanthi	HOD/CSE	Internal Member	
5	Dr.K.Sasikala	HOD/IT	Internal Member	
6	Dr.A.Kannammal	HOD/AI&DS	Internal Member	
7	Mr.T.Sudhakar	HOD/MECH	Internal Member	
8	Dr.R.Kavitha	HOD/S&H	Internal Member	
9	Mrs.M.Durgapriya	AP/English	Internal Member	



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10	Mr.I.Anbumuthu	AP/CSE	Internal Member	
11	Mr.M.Prasanth	AP/ECE	Internal Member	
12	Mr.A.Inbasekaran	AP/MECH	Internal Member	
13	Mr.C.Srinivasan	AP/EEE	Internal Member	
14	Dr.K.Maharajan	AP/S&H	Internal Member	
15	R.Elakkiya	IV/CSE	Student Representative	
16	G.Jayasree	III/ECE	Student Representative	



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GRIEVANCE AND REDRESSAL COMMITTEE

ACTION TAKEN REPORT

The Student Grievance and Redressal Committee meeting was conducted on 17th of July 2023. As per the discussions, the students were requesting the following amenities.

S.No.	Student Request	Action taken
1.	Requested for gym facilities	Gym facilities are arranged and the time slot is given to the Hostellers.
2.	Hostellers have requested an updated food menu.	An updated food menu is implemented for Hostellers

All the above-mentioned amenities status were updated for the benefits of the student community.





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