



Narasu's Sarathy Institute of Technology

Approved by AICTE & Affiliated to Anna University

Salem Bengaluru Highway NH - 7, Poosaripatty, Omalur Taluk, Salem - 636305.

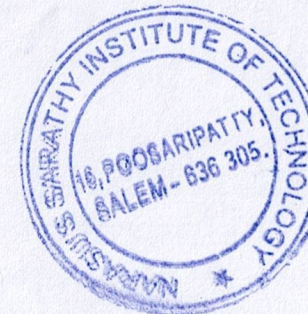
Ph: 04290-249661/62, admin@nsit.edu.in, www.nsit.edu.in

MINUTES OF THE TENTH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NATURE OF MEETING	IQAC-10	
VENUE	IQAC	ACADEMIC YEAR : 2018 - 2019
SCHEDULED DATE: 07-12-2018	TIME: FROM 10 AM TO 12.00 PM	

LIST OF MEMBERS ATTENDED

1. Dr. Munusami Viswanathan Chairperson *[Signature]*
2. Mr. G. Dheepak IQAC Coordinator *[Signature]*
3. Dr. M. Poonguzhali HOD/ ECE *[Signature]*
4. Mr. D. Veerappan HOD/ Mech *[Signature]*
5. Mr. P. Sudarsan HOD/EEE *[Signature]*
6. Dr. A. Sakthivel HOD/ CSE *[Signature]*
7. Ms. K. Suganya HOD/ Civil *[Signature]*
8. Mr. K. Jaganathan HOD/ S & H *[Signature]*
9. Mr. S. Premkumar AP/ECE *[Signature]*
10. Ms. E. Anbin Soji AP/ECE *[Signature]*



- | | | |
|--------------------------|-----------|------------------------|
| 11. Ms. M. Rubina | AP/ECE | <i>M. Rubina</i> |
| 12. Mr. I. Anbumuthu | AP/CSE | <i>I. Anbumuthu</i> |
| 13. Ms. K. T Archana | AP/CSE | <i>K. T. Archana</i> |
| 14. Ms. B. Janaranjani | AP/EEE | <i>B. Jan</i> |
| 15. Ms. S. Pugal vadivu | AP/EEE | <i>S. Pugal</i> |
| 16. Ms. A. Premalatha | AP/Civil | <i>A. Premalatha</i> |
| 17. Ms. G. Sandhya | AP/Civil | <i>G. Sandhya</i> |
| 18. Mr. E. Hariharan | AP/Mech | <i>E. Hariharan</i> |
| 19. Mr. V. Parthiban | AP/Mech | <i>V. Parthiban</i> |
| 20. Mrs. M. Durgapriya | AP/ S&H | <i>M. Durgapriya</i> |
| 21. Mrs. S. Thilagavathy | AP/ S&H | <i>S. Thilagavathy</i> |
| 22. Mr. M. Kirubakaran | Librarian | <i>M. Kirubakaran</i> |

External Members

- | | | |
|------------------------|--------------------------------|--|
| 23. Dr. Jagatheeswaran | Professor/ EEE | |
| | Sona College of Technology, | |
| | Salem | |
| 24. Mr. Sukumar | TVS Sri Easra Ltd, Team Leader | |



The Chairperson of IQAC initiated the tenth meeting. He also informed the need for this meeting to review the proposals of all the department events and activities. Then the agenda points were discussed.

Item No.	Agenda	Details of Discussion	Responsibility & Action Taken
10.01	Review of last meeting and confirmation	The minutes of earlier meeting and minutes were read by the coordinators and unanimously passed by the members of IQAC.	
10.02	Research activities by students	i. All the students were encouraged to register NPTEL online courses ii. TNSCST projects must be reviewed and finalized. All the final year students must be prepared with the proposals. iii. It was suggested that all students should be encouraged to be the part of professional bodies. iv. It was suggested by the experts that the students must use the online resource in library for the effective research based activities.	All the members agreed with the points discussed. HOD's were requested to submit the project details to be submitted. Professional body membership should be encouraged among students to develop their research culture
10.03	Remedial actions for slow	All department HOD's were instructed to follow the	Remedial class timetable must be

	learners	remedial coaching classes for the students based on the results of the students.	prepared and displayed for the students.
10.04	Culture of excellence for faculties	<ul style="list-style-type: none"> i. Faculties are also instructed to be the members of various professional bodies to get experiential skills. ii. Encouraged to publish the books of their own area of interests iii. Encouraged to publish their own research papers in reputed journals. 	List of faculties' excellence was reviewed.
10.05	Discussion on MOU's signed	<p>MOU's were signed with "United CAD solution Pvt, Ltd", "Steel Cluster Services Salem Pvt. Ltd.", "Axis Global Institute of Industrial Training", "Salem Automech India Pvt. Ltd", "Prolific Systems and Technologies Pvt. Ltd" and "Signals and Systems Pvt. Ltd"</p> <p>All the departments were appreciated for their good initiative on collaboration and it was suggested to conduct activities based on linkages for the benefits of students</p>	Verified

10.06	Progression of NAAC towards IIQA	NAAC work was in progress and now the next level of application IIQA is planned to be apply within January 2018	Recommended and Approved
10.07	Any other matters with the permission of chairperson	As there was no points for the discussion, the meeting was ended	

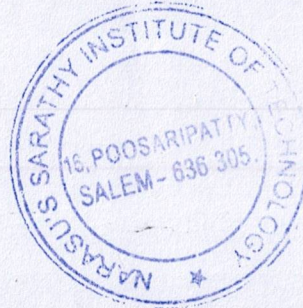
Dr. V. Munusami, Principal, Chairperson of IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their involvement in the students benefits.

G. Dhya

IQAC Coordinator

Copy to

1. Chairman/Pro-Chairman/ Vice-Chairman and Secretary.
2. Principal Office.
3. All HOD's
4. Members of IQAC.



DT 18/12/18
IQAC Chairperson

PRINCIPAL

Narasu's Sarathy Institute Of Technology,
 Poosaripatty, Salem-636 305.

1.	Dr. M. Poonguzhali	HOD/ ECE	<i>H. Po.</i>
2.	Mr. D. Veerappan	HOD/ Mech	<i>D. Veerappan</i>
3.	Mr. P. Sudarsan	HOD/EEE	<i>P. Sudarsan</i>
4.	Dr. A. Sakthivel	HOD/ CSE	<i>A. Sakthivel</i>
5.	Ms. K. Suganya	HOD/ Civil	<i>K. Suganya</i>
6.	Mr. K. Jaganathan	HOD/ S & H	<i>K. Jaganathan</i>
7.	Mr. S. Premkumar	AP/ECE	<i>S. Premkumar</i>
8.	Ms. E. Anbin Soji	AP/ECE	<i>E. Anbin Soji</i>
9.	Ms. M. Rubina	AP/ECE	<i>M. Rubina</i>
10.	Mr. I. Anbumuthu	AP/CSE	
11.	Ms. K. T Archana	AP/CSE	<i>K. T Archana</i>
12.	Ms. B. Janaranjani	AP/EEE	<i>B. Janaranjani</i>
13.	Ms. S. Pugal vadivu	AP/EEE	<i>S. Pugal vadivu</i>
14.	Ms. A. Premalatha	AP/Civil	<i>A. Premalatha</i>
15.	Ms. G. Sandhya	AP/Civil	<i>G. Sandhya</i>
16.	Mr. E. Hariharan	AP/Mech	<i>E. Hariharan</i>
17.	Mr. V. Parthiban	AP/Mech	<i>V. Parthiban</i>
18.	Mrs. M. Durgapriya	AP/ S&H	<i>M. Durgapriya</i>
19.	Mrs. S. Thilagavathy	AP/ S&H	<i>S. Thilagavathy</i>
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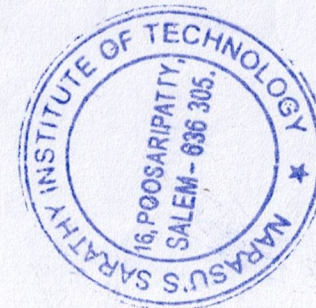
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MINUTES OF THE NINTH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

NATURE OF MEETING	IQAC- 09	
VENUE	IQAC	ACADEMIC YEAR : 2018 - 2019
SCHEDULED DATE: 07-05-2018	TIME: FROM 10.00 AM TO 12.30 PM	

LIST OF MEMBERS ATTENDED

1. Dr. Munusami Viswanathan Chairperson *[Signature]*
2. Mr. G. Dheepak IQAC Coordinator *[Signature]*
3. Dr. M. Poonguzhali HOD/ ECE *[Signature]*
4. Mr. D. Veerappan HOD/ Mech *[Signature]*
5. Mr. P. Sudarsan HOD/EEE *[Signature]*
6. Ms. A. Gomathi HOD/ CSE *[Signature]*
7. Ms. K. Suganya HOD/ Civil *[Signature]*



- 8. Mr. K. Jaganathan HOD/ S & H *J. K.*
- 9. Mr. S. Premkumar AP/ECE *S. Premkumar*
- 10. Mr. A. Anandaraj AP/CSE *A. Anandaraj*
- 11. Ms. B. Janaranjani AP/EEE *B. Janan*
- 12. Ms. A. Premalatha AP/Civil *A. Premalatha*
- 13. Mr. E. Hariharan AP/Mech *E. Hariharan*
- 14. Mrs. M. Durgapriya AP/ S&H *M. Durgapriya*
- 15. Mr. M. Kirubakaran Librarian *M. Kirubakaran*

External Members

- 16. Dr. Govindaraj Professor/ EEE *G. Govindaraj*
Government college of Engineering,
Salem
- 17. T.V. Jeya Sakthivel Thai Bags, Chennai *T.V. Jeya Sakthivel*



The Chairperson of IQAC initiated the ninth meeting of IQAC and welcomed all the members for the meeting. Then the agenda points were taken for discussion.

Item No.	Agenda	Details of Discussion	Responsibility & Action Points
09.01	Review of last meeting and confirmation	All the other points were unanimously approved by the members and minutes was confirmed	
09.02	Feedback analysis discussion	<p>Report on the feedback analysis of individual department was discussed and action taken report of individual department was verified. Based on that the overall feedback analysis was reported and presented.</p> <ol style="list-style-type: none"> 1. Feedback from students: More numbers of industrial internships were expected to gain more knowledge through experiential learning. 2. Feedback from parents: Parents feedback shows that the design of curriculum is satisfied along with the enhancement capability courses and also depicts that the parents are satisfied with placements and opportunities provided. 3. Feedback from Alumni: Suggestions received to enhance the value added courses based on the industrial 	<p>Action points were discussed to provide Additional soft skills training along with aptitude and verbal training was also suggested.</p> <p>Based on the reports the suggestions was given by experts so as to conduct the technical hands on training</p>

		<p>needs and also based on current trends.</p> <p>4. Feedback from stack holders: Curriculum updation is expected based on few feedbacks and rest depicts that the curriculum motivates and encourages collaboration for enhanced skills of students.</p> <p>5. Feedback from teachers: More application oriented training for the students to know the scope of their respective discipline in their career is expected.</p>	
09.03	Progression of NAAC work	Coordinator of IQAC discussed about the progression of NAAC work based on individual criterion. Each department coordinators are assigned as the incharge of individual criterion and to keep the track of the work progress.	Principal reviewed the status of the NAAC files and request the heads to prepare the department to face the peer team visit in a good manner.

09.04	Planning of academic activities for the academic year 2018 – 2019. 1. Department of EEE	Following proposals were invited from every department for the upcoming academic year. i. Proposed to organize workshop on “Hands-on training in PLC and its applications”, “Grid connected and standalone PV solar Plant Design” and Emerging trends in renewable energy sources era” ii. Planned to organize national level seminar on “Smart Grid Communication Measurement and Control” and “Modern Trends in Machine Design Technology” to explore the innovative approaches and ideas in this field.	Approved
	2. Department of ECE	i. Proposed to organize workshop on “Layout Design and Analysis of Analog Integrated Circuits using Cadence Tools” and “Role of PCB designing in Industries” ii. Planned to organize national level seminar on “Electromagnetic Compatibility”, “IOT applications” and “Emerging trends in Electronics”	Approved
	3. Department of CSE	i. Proposed to organize a workshop on “Web design and development”, “Get started with Git-hub” and “Artificial	Approved

	<p>Intelligence and machine learning” which gives the indepth for all kind of placements for the students.</p> <p>ii. Proposed to conduct seminar on “Digital marketing”, “Python Programming” and “Data Structures”.</p>	
4. Department of Civil	<p>i. Proposed to organize workshop on “Geo spatial Technology and its applications” and “Structural design concept and practices”</p> <p>ii. Proposed to organize seminar on “Building design with Vasthu and approval planning” and “Quality control and assurance in Construction”</p>	Approved
5. Department of Mechanical	<p>i. Planned to organize seminar on “Nano technology for industrial applications” and “Thermal engineering” to know the application of these topics in their relevant field which benefits for the job opportunities.</p> <p>ii. Planned to organize a workshop on “How to write research papers?” to know the better design and “Finite Element analysis”</p>	Approved
6. Department of Science and Humanities.	<p>i. Planned to conduct workshop on “Fundamental of Electrical and Electronics” to know the fundamentals for the further approach in their respective fields.</p>	Approved

		ii. Proposed to organize workshop on “Role of Engineers in Current trend” to create the awareness for the budding engineers.	
09.05	Faculty research program	It was suggested to instruct all the faculties to publish the journals in reputed UGC approved journals and also to apply for the various funding projects in collaborations with different agencies. Faculties were insisted to register the online NPTEL courses and also to recommend the students to participate the same for their technical improvement of knowledge.	Department coordinators should discuss with their HOD’s and should report the same.
09.06	Certification courses and soft skill training.	The certification course which was introduced to be conducted in the upcoming year was reviewed and inputs were given. Placement and training team reported the plan of conducting the soft skill trainings for the students.	It was requested to submit the proposals on the activities planned to be conducted
09.07	Quality Initiative through ICT	Effective teaching learning methodologies and advanced technology are insisted to be followed by the faculty members in class rooms.	Agreed
09.08	Discussion on MOU’s	It was informed that MOU’s was signed with “CO INDIA”, “Align associates”, “CADD centre training”, “Sagar Asia Pvt. Ltd”, “Salem Land survey Institute”, “S&S Green	Activities were requested to be organized based on the MOU’s signed.

		projects Pvt. Ltd”, “Optimus”and “Global Infovation Pvt. Ltd”
09.09	Any other matters with the permission of chairperson	The students and faculty who participated in Smart India Hackathon – 2018 was congratulated for their effort and participation. Students must be encouraged to prepare their project for the TNSCST project proposal and HOD’s were instructed to monitor.

Dr. Munusami Viswanathan, Principal, Chairperson of IQAC proposed the vote of thanks to all the members of the committee and expressed gratitude for their involvement in the students benefits.

G. Dhya

IQAC Coordinator

Copy to

1. Chairman/Pro-Chairman/ Vice-Chairman and Secretary.
2. Principal Office.
3. All HOD’s.
4. Members of IQAC.



(Signature)
8.5.18
IQAC Chairperson

PRINCIPAL
Narasu's Sarathy Institute Of Technology,
Poosaripatty, Salem-636 305.

- | | | | |
|-----|--------------------|------------|------------------------|
| 1. | Dr. M. Poonguzhali | HOD/ ECE | <i>M.P.O.</i> |
| 2. | Mr. D. Veerappan | HOD/ Mech | <i>D. Veerappan</i> |
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