



Document ID: 2025-26 / EVEN / RPSIT / GRC / 01	Document Name : MoM of GRC
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DATE: 03.02.2026

PROCEEDINGS OF THE MEETING

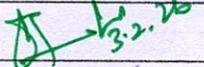
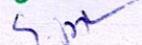
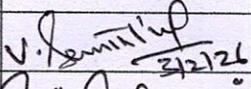
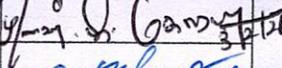
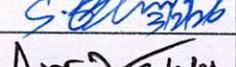
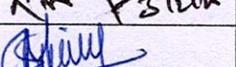
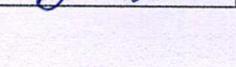
The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:

- The problem faced by the students should be conveyed to the Management through proper communication.
- The Secrecy of the problems should be maintained.
- The remedial measures taken should not harm the career of the students.
- Each faculty/discipline should be given chance to present their problems, as faculties may also have certain grievances.

With these discussions, the meeting came to an end.

The following members were present in the meeting:

S.No	Name	Designation	Status in Committee	Signature
1.	Dr.V.Munusami	Head of the Institution	Chairman	 3-2-26
2.	Dr.K.Arutselvan	CoE	Internal Member	
3.	Dr.K.Vijayalakshmi	IQAC-Coordinator	Internal Member	-
4.	Dr. N. Devakirubai	HoD/AI&DS	Internal Member	-
5.	Dr.V. Senthil Kumar	HoD/ECE	Internal Member	 3/2/26
6.	Dr.K.Maharajan	Prof/S&H	Internal Member	 3/2/26
7.	Dr.S.Elavarasan	ASP/Mech	Internal Member	 3/2/26
8.	Mr.S.Govindasamy	AP/EEE	Internal Member	 3/2/26
9.	Mrs.S.Mariamammal	Non- Teaching	Internal Member	
10.	Mr.M.Dharanibabu	Non- Teaching	Internal Member	 3-2-26



R P Sarathy
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An Autonomous Institution
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GRIEVANCE AND REDRESSAL COMMITTEE

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/ 01**

Document Name :

CIRCULAR

DATE: 30.01.2026

CIRCULAR

A meeting is scheduled on 02.02.2026 in the principal's chamber at 10.00 a.m. All the members of Grievance Redressal Committee are informed to attend the meeting without fail.


PRINCIPAL

Dr.V MUNUSAMI,M.E.,Ph.D.,MISTE.,FIE.,
PRINCIPAL
R P Sarathy Institute of Technology
(Autonomous)
Perasaripatty (PO),Kadayampatty (Tk).
Salem (Dt) - 636 305.

AGENDA

- To maintain the secrecy of complaints made by the students.
- Encourages the students to express their grievances without hesitation.
- Based on the complaints a necessary remedial action has to be taken in consultation with authorities.
- To depute faculty members to identify the areas of conflict among students and propagate the strength of unity and collaboration.



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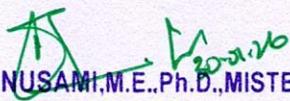
GRIEVANCE AND REDRESSAL COMMITTEE

ACTION TAKEN REPORT

The Student Grievance and Redressal Committee meeting was conducted on 02.02.2026. As per the discussions, the students were requesting the following amenities.

S.No.	Student Request	Action taken
1.	Need for more drinking water dispensers	Additional water dispensers installed in academic block and hostel.
2.	Request for industrial visits to enhance practical knowledge	Industrial visits organized to manufacturing plants and IT companies every semester.
3.	Request for career counseling sessions	Career guidance cell established and sessions scheduled.
4.	Request for affordable photocopy services	Photocopy center established at subsidized rates.
5.	Need for stress management programs	Yoga and meditation sessions introduced Daily
6.	Request for 24/7 medical assistance	Tie-up with nearby hospital and special College van service arranged.

All the above-mentioned amenities status were updated for the benefits of the student community.


Dr.V MUNUSAMI, M.E., Ph.D., MISTE., FIE.,
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